

## Good Question? A Guide for Education Scrutiny Members

**Your short factual introduction:** this gets everyone focused on the key issue. Use the title of anyone you address for clarity

**Your open question(s):** these questions start with → Who, What, When, Where, How, Why and can't be answered with a yes or no answer. No problem to use two short linked questions

**Your probing question(s):** these questions usually start with phrases like "Given that you have stated that ....." Or "Can you be more specific about...." "Can you explain then why...." "What else is required?" "So that I may understand....." "Describe how this will look in 3 years...." "What difference will this make?"

**Your closed summarising question(s):** these questions can be asked by you or (if you miss it) by the Chairman at the end of your contribution. They aim to achieve absolute clarity of an answer and are aimed at achieving a clear "yes" or "no" answer for the respondent. Feel free to use 2 short linked closed questions. These questions begin with "So you are stating that...."; "You feel therefore that ....." ; "So you are clear that ....." ; "Your target is therefore ....."